

**Meeting Minutes of the  
Municipal Planning Commission  
April 5, 2022 6:30 pm  
Municipal District of Pincher Creek No. 9 Administration Building**

**ATTENDANCE**

Commission: Chairman Jim Welsch, Reeve Rick Lemire, Councillors Tony Bruder, Dave Cox, Harold Hollingshead and John MacGarva and Member At Large Jeff Hammond

Staff: Director of Development and Community Services Roland Milligan, Financial Services and Planning Clerk Joyce Mackenzie-Grieve, Assistant Planning and Development Officer Laura McKinnon

Planning  
Advisor: ORRSC, Senior Planner Gavin Scott

Absent: CAO Troy MacCulloch

Chairman Jim Welsch called the meeting to order, the time being 6:35 pm.

**1. ADOPTION OF AGENDA**

Councillor Tony Bruder 22/011

Moved that the agenda for April 5, 2022, be approved as presented.

Carried

**2. ADOPTION OF MINUTES**

Reeve Rick Lemire 22/012

Moved that the Municipal Planning Commission Meeting Minutes for March 1, 2022 be approved as amended.

Carried

**3. CLOSED MEETING SESSION**

Member At Large Jeff Hammond 22/013

Moved that the Municipal Planning Commission close the meeting to the public, under the authority of the *Municipal Government Act*, Section 197(2.1), the time being 6:36 pm.

Carried

Councillor Tony Bruder 22/014

Moved that the Municipal Planning Commission open the meeting to the public, the time being 6:53 pm.

Carried

4. **UNFINISHED BUSINESS**

- a. **Development Permit Application No. 2022-04**  
**Stone Developments Inc**  
**Lot 97, Block 4, Plan 051 3736, Castle Mountain Resort**  
**Multi-Unit Dwelling (Fourplex)**

Councillor Harold Hollingshead

22/015

Moved that Development Permit No. 2022-04, to construct a Multi-Unit Dwelling (Fourplex) tabled pending the receipt of an off-site drainage plan, detailing how the water leaving the parcel will be directed/contained so as not to negatively impact adjacent properties.

Tabled

5. **DEVELOPMENT PERMIT APPLICATIONS**

- a. **Development Permit Application No. 2022-06**  
**John & Cindy Steenbergen**  
**Block 7, Plan 9811884, within NW 27-7-2 W5M**  
**Manufactured Home**

Councillor John MacGarva

22/016

Moved that Development Permit No. 2022-06, to place a Singlewide Manufactured Home be approved as presented.

**Condition(s):**

1. That this development meets the minimum provisions as required in Land Use Bylaw 1289-18.
2. That the home be finished from the floor level to the ground within 90 days of placement. All finish material shall either be factory fabricated or of equivalent quality, so that the design and construction complements the dwelling to the satisfaction of the development authority.
3. That the home be placed on a permanent foundation (e.g. grade beam), or a basement which satisfies the requirements of the Alberta Safety Code.
4. That the applicant adhere to conditions set forth within the required Alberta Transportation Roadside Development Permit, to be attached to and form part of this permit.

Carried

6. **DEVELOPMENT REPORT**

a. Development Officer's Report

Member At Large Jeff Hammond

22/017

Moved that the Development Officer's Report, for the period March 2022, be received as information.

Carried

7. **CORRESPONDENCE**

Nil

8. **NEW BUSINESS**

None

9. **NEXT MEETING** – May 3, 2022; 6:30 pm.

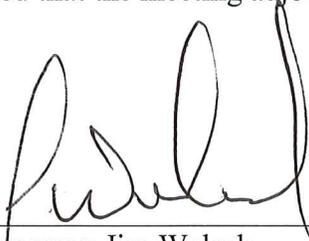
10. **ADJOURNMENT**

Councillor Dave Cox

22/018

Moved that the meeting adjourn, the time being 7:03pm.

Carried



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Chairperson Jim Welsch  
Municipal Planning Commission



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Director of Development and Community  
Services Roland Milligan  
Municipal Planning Commission